

**Step 1: Identify yourself**

Name \_\_\_\_\_

Original reporting period \_\_\_\_\_ / \_\_\_\_\_  
Month YearAddress \_\_\_\_\_  
Number and street

License no. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone no. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Note:** You must report your fuel in gallons. Convert liters to gallons by multiplying liters by .2641721. Follow our instructions for **each** column.**As originally reported  
or adjusted****Column 1**  
Gasoline and  
special fuel**Column 2**  
Other fuels**Corrected  
amounts****Column 1**  
Gasoline and  
special fuel**Column 2**  
Other fuels**Step 2: Figure your total gallonage for the month**

- 1 Write your actual (stick) inventory at the beginning of the month. This amount must agree with closing inventory of preceding month's return.
- 2 Write the number of invoiced gallons produced, acquired, received or transported into Illinois during the month
- a** Tax/fee-free invoiced gallons (Sch. A, SA, or DA, Column 1; Sch. LA, Column 2)
- b** Tax/fee-paid invoiced gallons  
(Schedule E, SE, or LE (dyed diesel fuel), Column 1; other fuels, Sch. LE, Column 2)
- 3 Add Lines 1 through 2b and write the result in Line 3. Remember to do calculations within each column.
- 4 Write your actual (stick) inventory at the end of the month.
- 5 Subtract Line 4 from Line 3 and write the result on Line 5.

<b>1</b> _____	_____	_____	_____
<b>2a</b> _____	_____	_____	_____
<b>2b</b> _____	_____	_____	_____
<b>3</b> _____	_____	_____	_____
<b>4</b> _____	_____	_____	_____
<b>5</b> _____	_____	_____	_____

**Step 3: Figure your nontaxable gallonage**

- 6 Write the number of gallons sold exempt in Illinois
- a** to railroads for direct rail operation (Schedule LB)
- b** to qualified air carriers (Schedule LB, kerosene, Column 1; other fuels, Column 2)
- c** to qualified ships, barges, and vessels (Schedule LB)
- 7 Write the number of gallons sold and delivered outside of Illinois  
(Schedule C, SC, DC, Column 1; Schedule LC, Column 2)
- 8 Write the number of gallons sold and distributed tax/fee-free to licensed receivers (Schedule D, SD, or DD, Column 1; Schedule LD, Column 2)
- 9 Write the number of gallons of your loss due to temperature variation or evaporation **or** your gain due to temperature variation. Complete Line 9a **or** 9b per column.
- a** Loss. The amount of losses you claim are limited. See instructions.
- b** Gain.
- 10 Add Lines 6a through 9b and write the result on Line 10.  
This is your total nontaxable gallonage.

<b>6a</b> _____	//////////	_____	//////////
<b>6b</b> _____	_____	_____	_____
<b>6c</b> _____	//////////	_____	//////////
<b>7</b> _____	_____	_____	_____
<b>8</b> _____	_____	_____	_____
<b>9a</b> _____	_____	_____	_____
<b>9b</b> (____) (____)	(____) (____)	(____) (____)	(____) (____)
<b>10</b> _____	_____	_____	_____

**Step 4: Figure your gross taxable gallonage**

- 11 Subtract Line 10 from Line 5 and write the result on Line 11.  
This is your gross taxable gallonage.

<b>11</b> _____	_____	_____	_____
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**Step 5: Figure your net taxable gallonage**

- 12 Write the number of gallons on which tax/fee was paid at the time of purchase.
- 13 Subtract Line 12 from Line 11 and write the result on Line 13.
- 14 Add Line 13, Column 1 and Line 13, Column 2.  
This is your net taxable gallonage.

<b>12</b> _____	_____	_____	_____
<b>13</b> _____	_____	_____	_____
<b>14</b> _____	_____	_____	_____



## \$\_\_\_\_\_

## 22 \$

Credit memo no.	
Credit amount	
Interest	
Total	
Verified by	
Date	
Approved by	
Date	